MTR Student Travel Scheme (2021/2022)

港鐵學生乘車優惠計劃 (2021/2022)

Student Travel Scheme Online Application
學生乘車優惠計劃 – 網上申請

English Version
英文版本

Chinese Version
中文版本

Via MTR Mobile
透過 MTR Mobile

Concessionary Travel Office
乘車優惠辦事處

Types of Application
申請類別

New application [1] - Need to obtain a Personalised Octopus (with photo)

新申請 [1] - 須一併申請附相片的個人八達通

New Application

Application Type

- (●) New Application [1] - Need to obtain a Personalised Octopus (with photo)
- ( ) New Application [2] - Already carrying a Personalised Octopus (with photo)

First time to apply
第一次申請

Without Octopus with photo
沒有附相片八達通

New Application [2] - Already carrying a Personalised Octopus (with photo)

新申請 [2] - 已持有附相片的個人八達通

New Application

Application Type

- ( ) New Application [1] - Need to obtain a Personalised Octopus (with photo)
- (●) New Application [2] - Already carrying a Personalised Octopus (with photo)

First time to apply
第一次申請

With Octopus with photo
已有附相片八達通

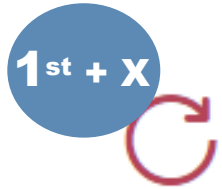
Renewal Application

延續申請

Renewal Application

Renewal Application

Only for applicants who have past application record and a Personalised Octopus printed with a photo



Applied before
曾經申請

With Octopus with photo
已有附相片八達通

ONLINE APPLICATION
網上申請

Tutorial Video 教學影片

Application in 2 Steps (A → B)
申請流程兩部曲 (A → B)

A **Submit online application**
遞交網上申請

B **Activate "Student Status" via Octopus App#**
透過八達通App# 啓動八達通上的「學生身分」

Via MTR Mobile
經 MTR Mobile

Via MTR Website
經 港鐵網站

Upon Successful Application
一經批核

Scan the QR code

掃瞄QR code

If new Personalised Octopus (with photo) is needed, the new Octopus will be mailed, with no need to collect at stations
如須同時申請附相片的個人八達通，申請者將收到透過郵寄發出的新八達通卡，而毋須到車站領取

#You may also choose to visit MTR Customer Service Centre in person to activate the "Student Status"
#你亦可親臨港鐵客務中心啓動「學生身分」

Student Travel Scheme – Online Application Platform
學生乘車優惠計劃 – 網上申請平台

Steps for Online Application Platform
網上申請步驟

A Submit online application
遞交網上申請

1 Enter Application Platform
進入網上申請平台

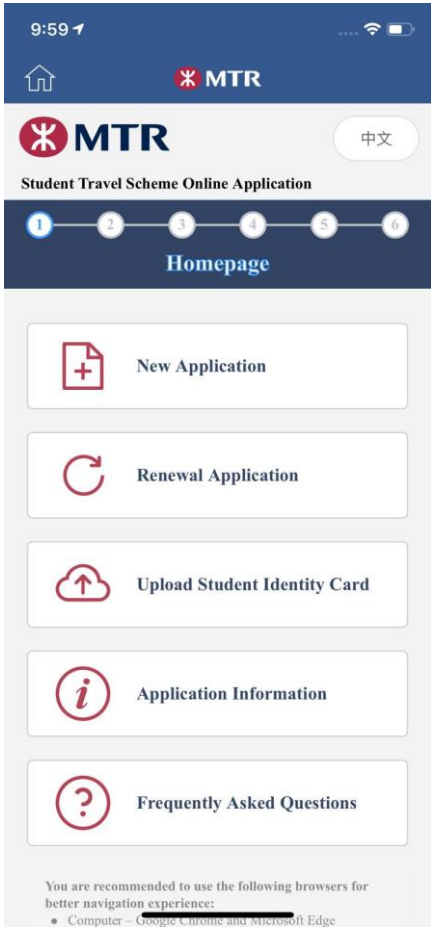
Via MTR Mobile:
經 MTR Mobile:

Via MTR Website:
經 港鐵網站:

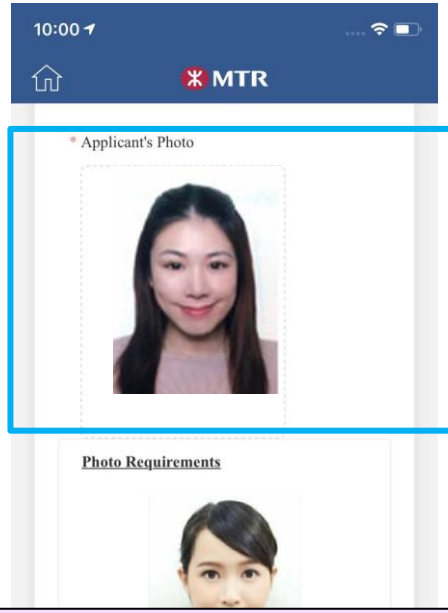
English Version
英文版本

Chinese Version
中文版本

2 Select Application Type
選擇 申請類別



3-1 Fill in Application Form
填寫電子表格
Upload Applicant's Photo
上載申請人相片



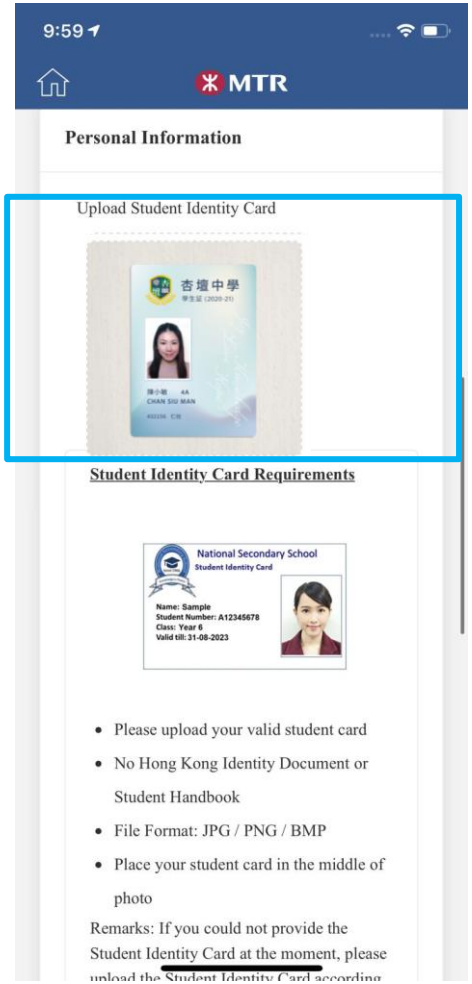
New application [1]
新申請 [1]

Please follow the instruction in photo requirement to upload applicant photo for the new Octopus Card
請按照相片規格的指示上載申請人相片作新八達通之用

Steps for Online Application Platform
網上申請步驟

A Submit online application
遞交網上申請

3-2 Fill in Application Form
填寫電子表格



Upload valid Student Identity Card 上載有效的學生證

New application [1] 新申請 [1]	New Application [2] 新申請 [2]
If you could not provide the Student Identity Card at the moment, may upload the Student Identity Card within 60 days from the Date of Application 如未能即時提供有效的學生證，請於申請日期起計60日內上載學生證	

Renewal Application 延續申請
Late submission of Student Identity Card is not entertained 不設後補學生證 **If latest student card is not issued yet, you may upload last year's student card of same school (applicable for secondary schools and international schools only)** 如尚未有最新學年的學生證，你可以上載同一學校上一年度的學生證作特別審核 （只適用於中學生及國際學校）

Upload valid Student Identity Card
上載有效的學生證

Student photo, Octopus and HKID card are not accepted
不接受學生相，八達通及香港身分證

A Submit online application
遞交網上申請

Upload Student Identity Card

Accepted Sample
合格樣本

Upload Student Identity Card

Not Centered
不置中

Upload Student Identity Card

Too Dark
光線不足

Upload Student Identity Card

Too Bright
曝光

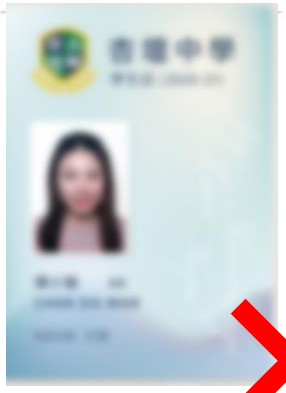
Upload Student Identity Card

With Background
有背景相片

Upload Student Identity Card

Incomplete
不完整

Upload Student Identity Card



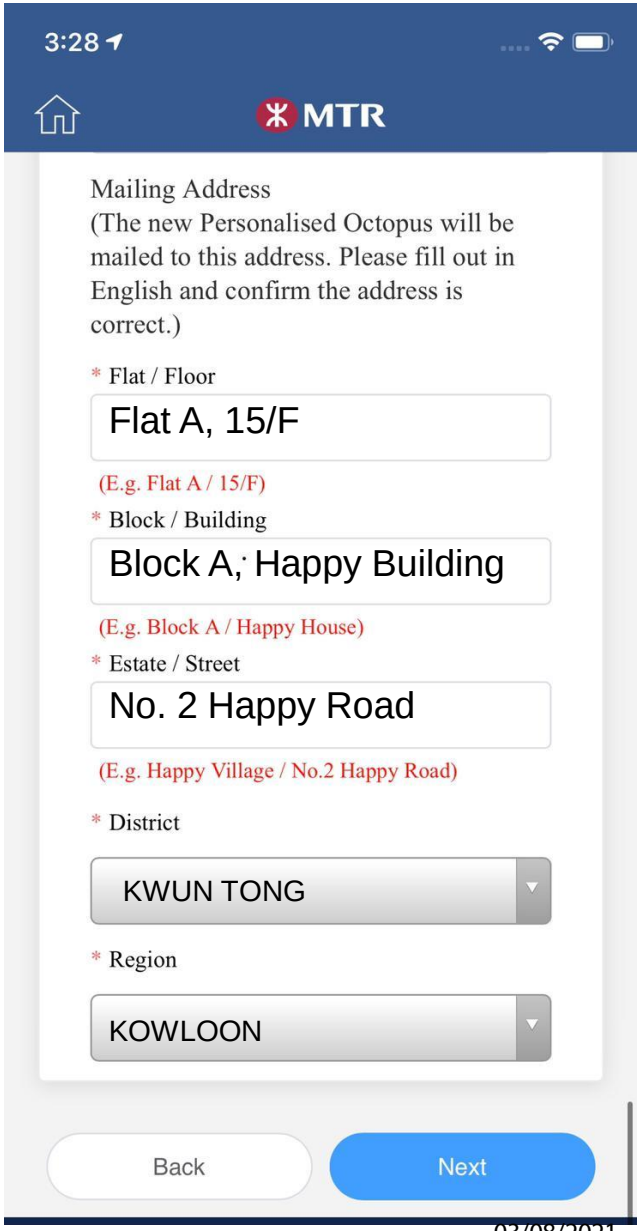
Too Blur
不清晰

Steps for Online Application Platform
網上申請步驟

A Submit online application
遞交網上申請

3-3 Fill in Application Form
填寫電子表格

Fill in your address in English
以英文填寫你的通訊地址

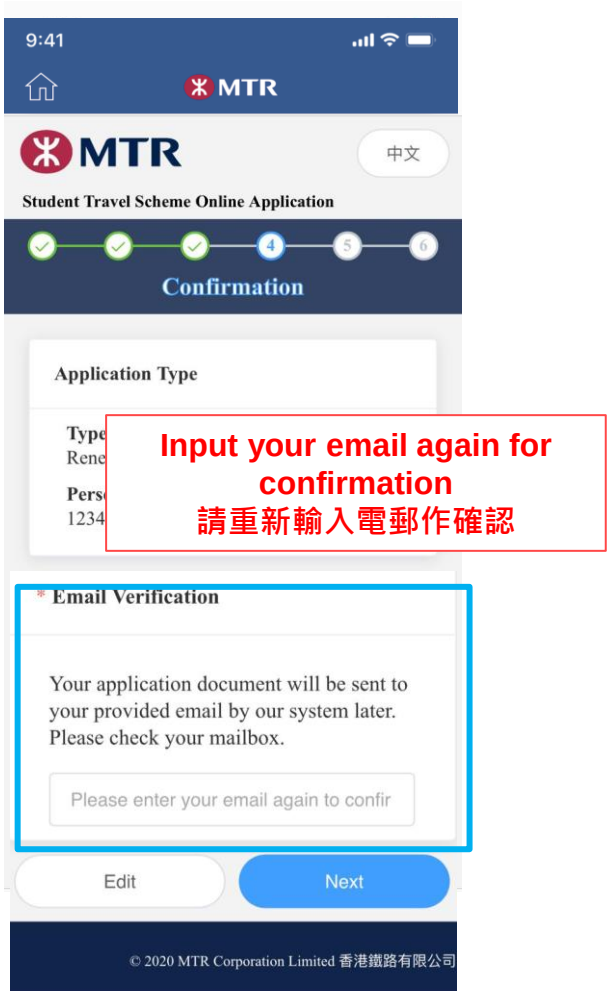


New application [1] 新申請 [1]
The new Personalised Octopus will be mailed to this address. Please fill in in English correctly 新個人八達通將透過郵寄方式發送到你提供的地址。請以英文填寫及確保正確。
New Application [2] 新申請 [2] / **Renewal Application** 延續申請
No need to fill in your address 毋須填寫通訊地址

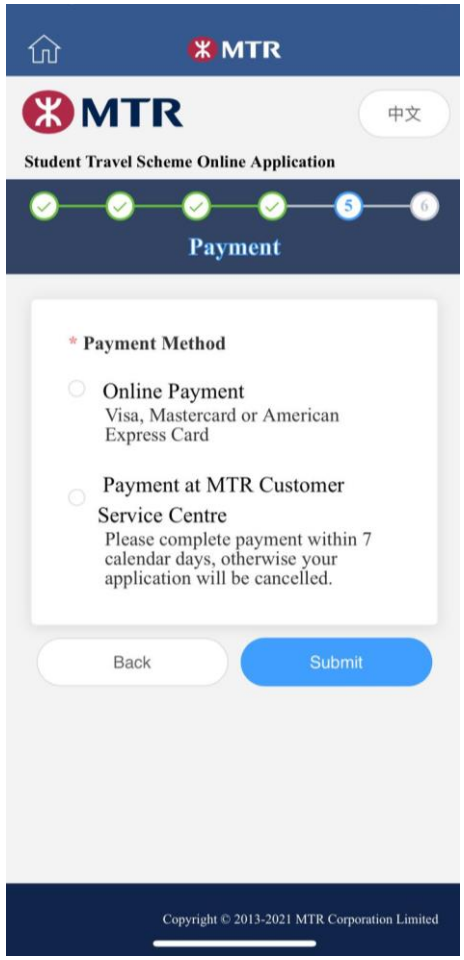
Steps for Online Application Platform
網上申請步驟

A Submit online application
遞交網上申請

4 Confirmation and Submit
確認並提交資料



5 Pay the Application Fee
繳交申請費用

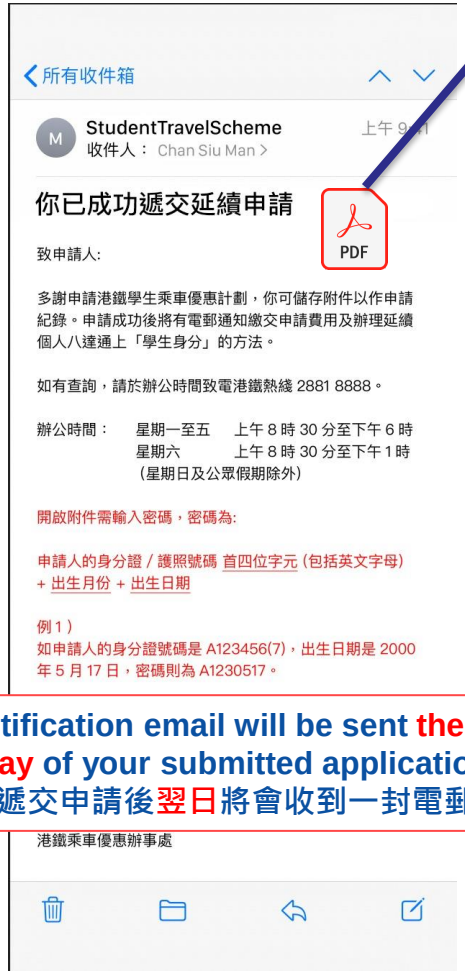


New application [1] 新申請 [1]	
Pay the application fee of $90 via Online Payment immediately or Payment at MTR Customer Service Centre within 7 days 可選擇即時網上付款/7日內於港鐵客務中心付款繳交$90申請費用	
New Application [2] 新申請 [2]	Renewal Application 延續申請
Pay after your application is accepted 成功申請後才須繳交申請費用	

Steps for Online Application Platform
網上申請步驟

A Submit online application
遞交網上申請

6 Confirmation Email
確認電郵



A notification email will be sent the next day of your submitted application
遞交申請後翌日將會收到一封電郵

PDF

Please read the attached document to complete any outstanding application step(s),
請細閱電郵內的附件，以跟進任何未完成之申請程序

1

Part A: Outstanding Applications Step(s)
(1) Upload Student Identity Card
Your Student Identity Card has not been submitted for verification. **Please click here to upload within 60 days from the Date of Application**, otherwise your application will be cancelled.

New application [1] 新申請 [1]	New Application [2] 新申請 [2]

For late submission, you may click the link in the attachment to upload Student Identity Card

後補學生證：你可點擊附件內的連結上載學生證

2

Part A: Outstanding Applications Step(s)
(1) Pay for Application Fee

Barcode for payment of Application Fee 215YY2XXXXXXX

Please print this document on A4 sized white paper and bring to any MTR Customer Service Centre# to pay the application fee of HK$90. If the application fee is not paid within 7 days from the above Date of Application, your application will be cancelled.
#Except Airport Express stations, Lo Wu, Lok Ma Chau, Racecourse, Disneyland Resort, Sunny Bay, Wong Chuk Hang, Lei Tung, South Horizons, Hin Keng, Kai Tak, Sung Wong Toi and To Kwa Wan stations

New application [1] 新申請 [1]

Please pay for $90 within 7 days from Date of Application, otherwise your application will be cancelled
請於申請日起計7日內繳交$90申請費用，否則你的申請將被取消

ACTIVATE “STUDENT STATUS”
啓動八達通上的「學生身分」

Notification Upon Successful Application
申請成功通知

B Activate "Student Status" via Octopus App
透過八達通App啓動八達通上的「學生身分」

Upon successful application, a letter/ email will be sent to you
成功批核後將收到有關啓動八達通的信件/電郵

New application [1] 新申請 [1]	New Application [2] 新申請 [2]	Renewal Application 延續申請
A letter with new Octopus from Octopus Card Limited 由八達通公司發出的信件及新八達通	An email from MTR 由港鐵公司發出的電郵	

MTR 八達通 Octopus

Dear Customer,

MTR Student Travel Scheme
Personalised Octopus with "Student Status" (no. «New_Card_No»)

Thank you for applying the MTR Student Travel Scheme. Enclosed please find your new Personalised Octopus with "Student Status". You may now activate the "Student Status" encoded on your new Personalised Octopus in either of the following ways –

1. **Use the Octopus App now**
You may now scan the QR Code to activate this new Octopus via Octopus App.

1. **Go in person to an MTR Customer Service Centre**
You may also activate the new Octopus at any MTR Customer Service Centre (except Wong Chuk Hang, Lei Tung, South Horizons, Hin Keng, Kai Tak, Sung Wong Toi and To Kwa Wan stations) in person within 60 calendar days from this letter's issuance date. Please bring along this letter and your new Octopus with you. You will be asked to state your Hong Kong Identity Card or passport number, as well as Date of Birth information, as verification.

Please note that new applicants will receive a rebate from the MTR Corporation Limited in the form of HK$20 usable

Scan the QR code on letter to proceed with card activation
掃瞄信件上的QR Code以辦理啓動手續

This is a computer generated printout and no signature is required.

---------- Please cut along the dot line ----------

AUTHORISATION LETTER (the authorized person should be 18 or above)
Should you authorize a third party to activate the new Octopus in person at MTR Custom... information below. The authorized person is required to present

1) his/her ID/HKSAR Re-entry Permit/Passport, AND
2) a copy of your ID/HK Birth Certificate/HKSAR Re-entry Permit/Passport for verif...

I _____ (name of applicant), hereby authorize the person named below t...

Name of Authorized person _____

ID/HKSAR Re-entry Permit/Passport No of Authorized person _____

MTR
港鐵學生乘車優惠計劃
MTR Student Travel Scheme

****此電郵由系統自動送出，請勿回覆****
**** This is an automated email. Please do not reply. ****

你可啓動個人八達通上「學生身分」
申請編號： 170004535

你的申請已成功獲批，現你可透過以下途徑繳交申請費用20港元，並啓動你的個人八達通上「學生身分」（...號碼： 713017** ）。

方法一：使用八達通App

請點擊本連結以繳交費用及啓動你的個人八達通上「學生身分」。

注意：

- 請預先安裝最新版本的八...
- 確保八達通或八達通銀包...
- 八達通拍卡功能適用於Android及iPhone用戶*

*Android – 已安裝Android 4.4或以上具備近場通訊功能（NFC）；

Click the link inside email to proceed with payment and renewal
點擊電郵中連結以辦理啓動手續

Reminders for Getting your Octopus App In Place
請事先預備好你的八達通App

Download the latest version of Octopus App

請預先安裝最新版本的八達通App

Make sure the remaining value on your Octopus or O! ePay account is sufficient for payment (at least HK$20)

(Only applicable for New application [2] and Renewal Application)

確保八達通或O! ePay 帳戶內有足夠餘額（至少港幣$20）

（只適用於新申請[2]及延續申請）

Payment that requires tapping card is available for both Android and iPhone users*

八達通拍卡功能適用於Android及iPhone用戶*

***Android – NFC enabled mobile devices;**

***iOS – iPhone 7 or newer with iOS 13 or above, or connected with Octopus Mobile Reader**

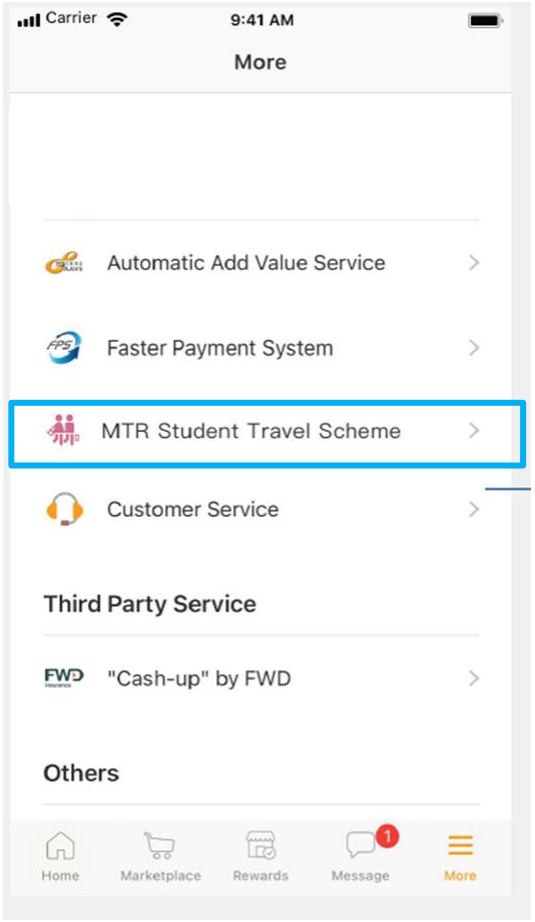
*Android – 具備近場通訊功能(NFC);

*iOS – 已安裝 iOS 13或以上或已連接八達通流動讀寫器的iPhone 7或之後型號

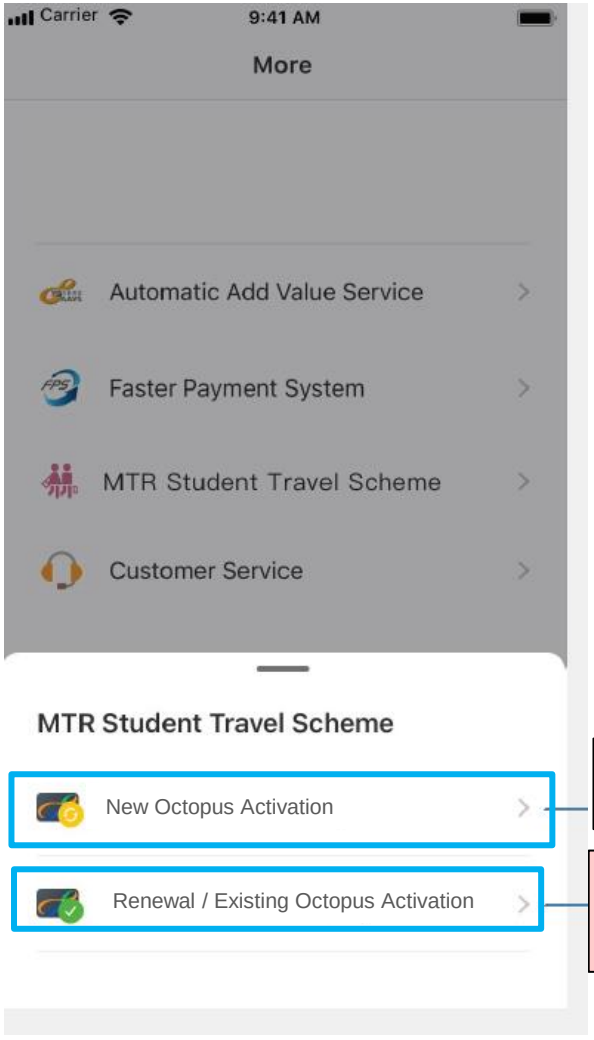
Steps for Octopus App
使用八達通App步驟

B **Activate "Student Status" via Octopus App**
透過八達通App啓動八達通上的「學生身分」

1 Tap MTR Student Travel Scheme
點擊港鐵學生乘車優惠計劃



2 Select Application Type
選擇 申請類別



New application [1]
新申請 [1]

New Application [2]
新申請 [2]

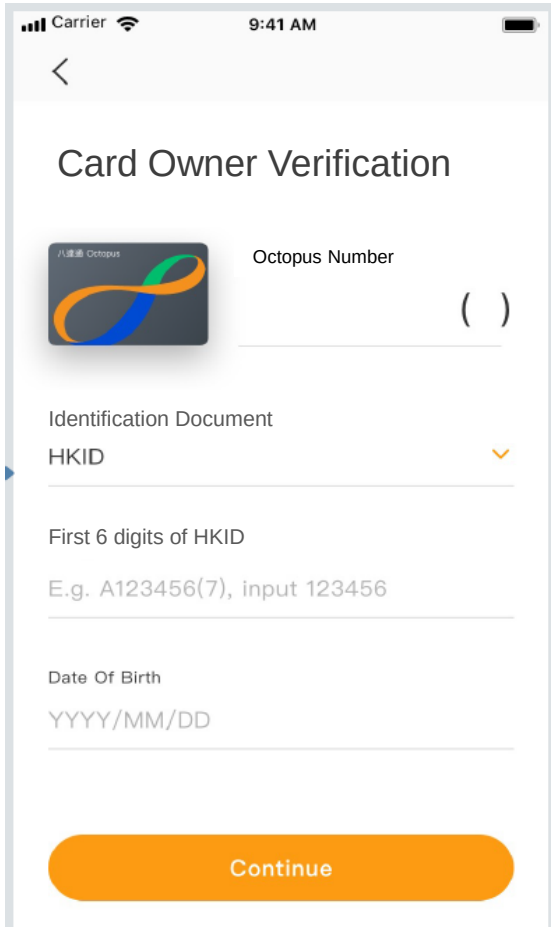
Renewal Application
延續申請

Steps for Octopus App
使用八達通App步驟

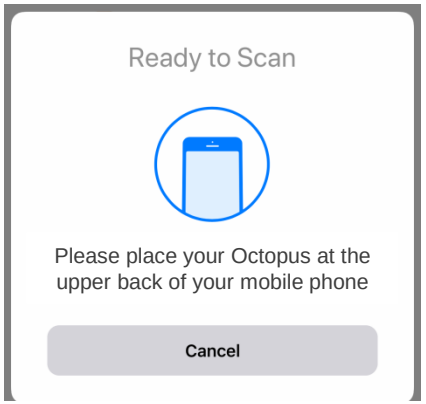
B **Activate "Student Status" via Octopus App**
透過八達通App啓動八達通上的「學生身分」

New application [1]
新申請 [1]

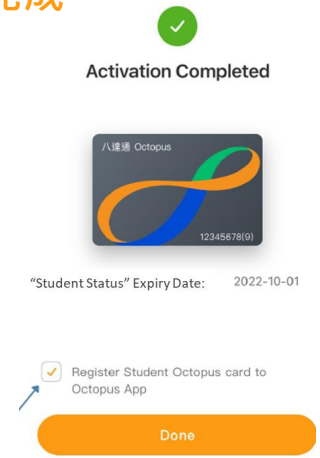
3 Input data for verification
輸入資料作核實



4 Tap Octopus Card
拍八達通卡



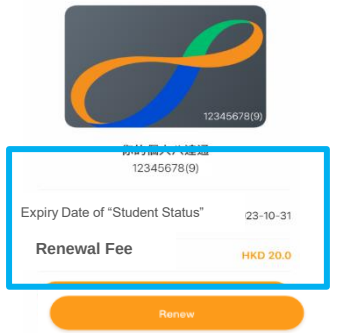
5 Completed
完成



New Application [2]
新申請 [2]

Renewal Application
延續申請

4 Confirm renewal and pay $20
確認有關延續資料及$20費用

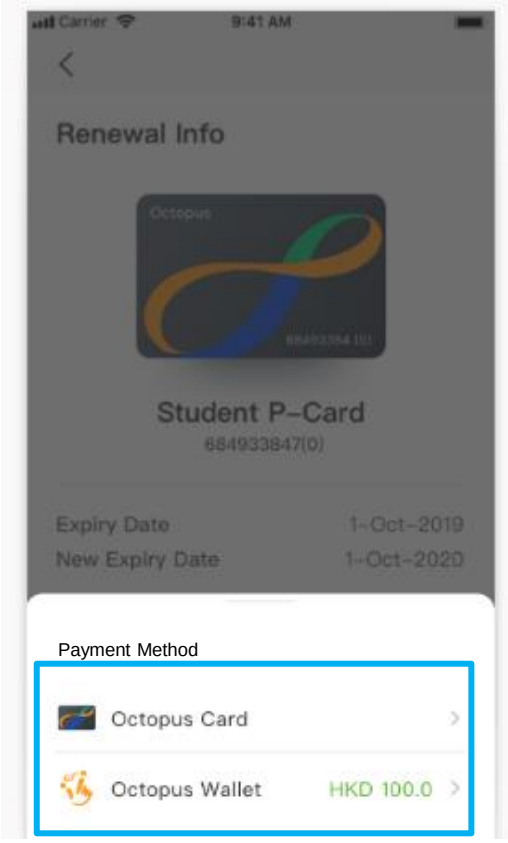


Steps for Octopus App
使用八達通App步驟

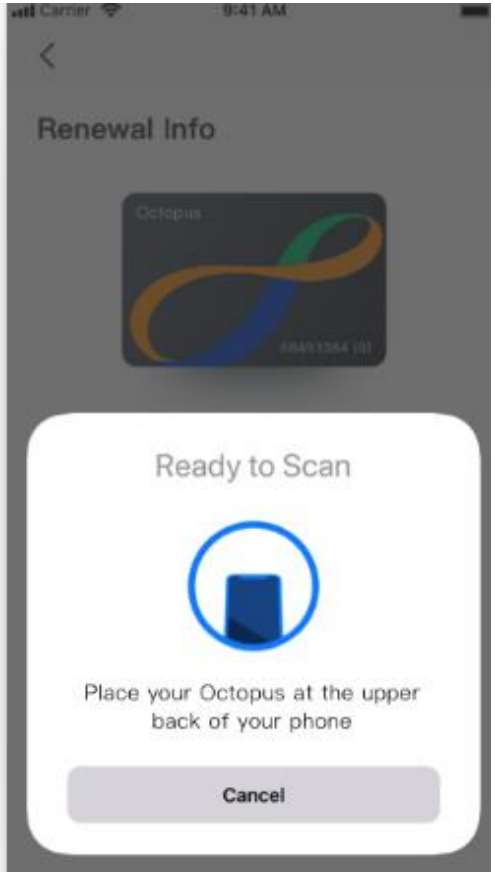
B **Activate "Student Status" via Octopus App**
透過八達通App啓動八達通上的「學生身分」

New Application [2] 新申請 [2]	Renewal Application 延續申請

5 Select Payment Method
選擇付款方法

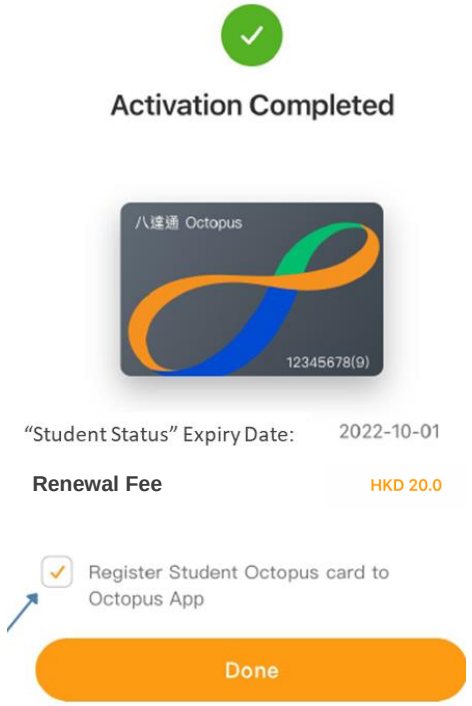


6 Tap Octopus Card
拍八達通卡



7 Completed
完成

Activation Completed

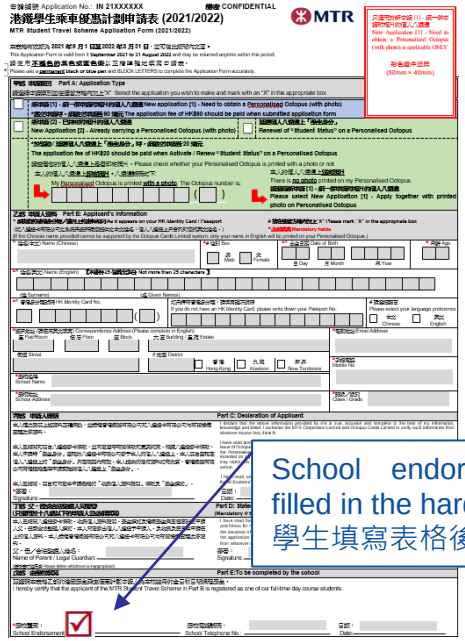


HARDCOPY APPLICATION
紙本表格申請

Application in 2 Steps (A → B)
申請流程兩部曲 (A → B)

A Drop the application form into Collection Box
將填妥的表格放到收集箱

After 15 Oct, please submit it to any MTR Customer Service Centre
如在10月15日後遞交，請交到任何港鐵車站客務中心


港鐵學生乘車優惠計劃申請表 (2021/2022)
MTR Student Travel Scheme Application Form (2021/2022)

School endorsement after student filled in the hardcopy from
學生填寫表格後蓋上校印

If new Personalised Octopus (with photo) is needed, please submit your application form and pay the application fee of $90 at any MTR Customer Service Centre#. A receipt will be issued to you after submitted the application form.
如須同時申請附相片的個人八達通，申請者需將申請表交到任何港鐵車站客務中心#及繳交申請費用 ($90)。遞交申請表後，你將獲發收據。

B Activate "Student Status" via Octopus App#
透過八達通App# 啓動八達通上的「學生身分」

Upon Successful Application
一經批核

Scan the QR code
掃瞄QR code

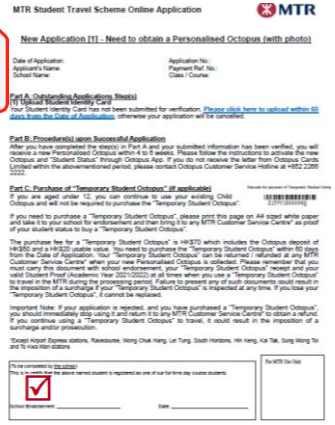
The new Personalised Octopus will be mailed to you directly. No need to collect at stations.
如須同時申請附相片的個人八達通，申請者將收到透過郵寄發出的新八達通卡，而毋須到車站領取

#You may also choose to visit MTR Customer Service Centre in person to activate the "Student Status"
#你亦可親臨港鐵客務中心啓動「學生身分」

OTHER POINTS TO NOTE
其他事項

Special Highlights – Purchase of "Temporary Student Octopus"
特別注意事項 - 購買「臨時學生八達通」

Online Application 網上申請


MTR Student Travel Scheme Online Application

MTR

New Application [1] - Need to obtain a Personalised Octopus (with photo)

Date of Application:
Applicant's Name:
School Name:
Application No.:
Payment Ref. No.:
Class / Course:

Part A: Outstanding Applications Step(s)
[1] Upload Student Identity Card

Your Student Identity Card has not been submitted for verification. Please click here to upload within 60 days from the Date of Application, otherwise your application will be cancelled.

Part B: Procedure(s) upon Successful Application

After you have completed the step(s) in Part A and your submitted information has been verified, you will receive a new Personalised Octopus within 4 to 5 weeks. Please follow the instructions to activate the new Octopus and "Student Status" through Octopus App. If you do not receive the letter from Octopus Cards Limited within the abovementioned period, please contact Octopus Customer Service Hotline at +852 2266 2222.

Part C: Purchase of "Temporary Student Octopus" (if applicable)

If you are aged under 12, you can continue to use your existing Child Octopus and will not be required to purchase the "Temporary Student Octopus".

If you need to purchase a "Temporary Student Octopus", please print this page on A4 sized white paper and take it to your school for endorsement and then bring it to any MTR Customer Service Centre* as proof of your student status to buy a "Temporary Student Octopus".

The purchase fee for a "Temporary Student Octopus" is HK$70 which includes the Octopus deposit of HK$50 and a HK$20 stable value. You need to purchase the "Temporary Student Octopus" within 60 days from the Date of Application. Your "Temporary Student Octopus" can be returned / refunded at any MTR Customer Service Centre* when your new Personalised Octopus is collected. Please remember that you must carry this document with school endorsement, your "Temporary Student Octopus" receipt and your valid Student Proof (Academic Year 2021/2022) at all times when you use a "Temporary Student Octopus" to travel in the MTR during the processing period. Failure to present any of such documents could result in the imposition of a surcharge if your "Temporary Student Octopus" is inspected at any time. If you lose your "Temporary Student Octopus", it cannot be replaced.

Important Note: If your application is rejected, and you have purchased a "Temporary Student Octopus", you should immediately stop using it and return it to any MTR Customer Service Centre* to obtain a refund. If you continue using a "Temporary Student Octopus" to travel, it could result in the imposition of a surcharge and/or prosecution.

*Except Airport Express stations, Racecourse, Wong Chuk Hang, Lei Tung, South Horizons, Hin Keng, Kai Tak, Sung Wong Toi and To Kwa Wan stations

To be completed by the school
This is to certify that the above named student is registered as one of our full-time day course students.
School Endorsement _____ Date _____

For MTR Use Only

Please click here to upload within 60 days from the Date of Application, otherwise your application will be cancelled.

Please print the attachment in the email and go to any MTR Customer Service Centre* to purchase "Temporary Student Octopus" ($70). If you haven't uploaded Student Identity Card in online application, please seek for school endorsement.

請列印電郵內的附件到任何一個港鐵車站客務中心*購買「臨時學生八達通」($70)。如你在網上申請時未能提供學生證，請列印此頁交予學校蓋章。

Hardcopy Application 紙本申請表申請

Official Receipt - Application for a Personalised Octopus with "Student Status"

MTR

STS210R 200001

Please fill in appropriate

New Application [1] - Need to obtain a Personalised Octopus (with photo)

Renewal of "Student Status" on a Personalised Octopus

Please go in person with your Personalised Octopus to any MTR Customer Service Centre* anytime 3 to 5 weeks after the date you submitted your application. An administration fee of HK$20 is payable when your Octopus is Activated / Renewed successfully. A receipt will be issued when payment is received.

Application fee: HK$50 (Application fee includes an Octopus Cards Limited deposit of HK$30, a non-refundable fee of HK$20 charged by MTR Corporation Limited for administering the MTR Student Travel Scheme and a non-refundable service charge of HK$50 payable to Octopus Cards Limited.)

Within 4 to 5 weeks upon your completion of application and payment of application fee HK$50, you will receive the new Personalised Octopus together with a notification letter delivered by Octopus Cards Limited. Please follow the instructions to activate the new Octopus and "Student Status" through Octopus App. If you do not receive the new Octopus and letter from Octopus Cards Limited 4 weeks after your completion of application and payment, please contact Octopus Customer Service Hotline at 2266 2222.

Part A: Outstanding Applications Step(s)

Part B: Procedure(s) upon Successful Application

Part C: Purchase of "Temporary Student Octopus" (if applicable)

If you are aged under 12, you can continue to use your existing Child Octopus and will not be required to purchase the "Temporary Student Octopus".

If you need to purchase a "Temporary Student Octopus", please print this page on A4 sized white paper and take it to your school for endorsement and then bring it to any MTR Customer Service Centre* as proof of your student status to buy a "Temporary Student Octopus".

The purchase fee for a "Temporary Student Octopus" is HK$70 which includes the Octopus deposit of HK$50 and a HK$20 stable value. You need to purchase the "Temporary Student Octopus" within 60 days from the Date of Application. Your "Temporary Student Octopus" can be returned / refunded at any MTR Customer Service Centre* when your new Personalised Octopus is collected. Please remember that you must carry this document with school endorsement, your "Temporary Student Octopus" receipt and your valid Student Proof (Academic Year 2021/2022) at all times when you use a "Temporary Student Octopus" to travel in the MTR during the processing period. Failure to present any of such documents could result in the imposition of a surcharge if your "Temporary Student Octopus" is inspected at any time. If you lose your "Temporary Student Octopus", it cannot be replaced.

Important Note: If your application is rejected, and you have purchased a "Temporary Student Octopus", you should immediately stop using it and return it to any MTR Customer Service Centre* to obtain a refund. If you continue using a "Temporary Student Octopus" to travel, it could result in the imposition of a surcharge and/or prosecution.

*Except Airport Express stations, Racecourse, Wong Chuk Hang, Lei Tung, South Horizons, Hin Keng, Kai Tak, Sung Wong Toi and To Kwa Wan stations

For enquiries about your application, please provide the Application Number.

Except Airport Express stations, Racecourse, Wong Chuk Hang, Lei Tung, South Horizons, Hin Keng, Kai Tak, Sung Wong Toi and To Kwa Wan stations

Distribution: White – Concessionary Travel Office; Pink – Station; Green – Passenger

OP2HAC055.21

You can go to any MTR Customer Service Centre* and purchase the "Temporary Student Octopus" ($70) after received the receipt.
你可以憑收據到任何一個港鐵車站客務中心*購買「臨時學生八達通」($70)

*Except Airport Express stations, Racecourse, Wong Chuk Hang, Lei Tung, South Horizons, Hin Keng, Kai Tak, Sung Wong Toi and To Kwa Wan stations

*不包括機場快綫車站、馬場、黃竹坑、利東、海怡半島、顯徑、啟德、宋皇臺及土瓜灣站

Validity of "Student Status"「學生身分」有效期

班級 Class	有效年期 (年) Validity (Year)	到期日 Expiry Date
小學四年級或以下(12歲或以上學生) Primary 4 or below (students aged 12 or above)	6	31/10/2027
小學五年級 (12歲或以上學生) Primary 5 (students aged 12 or above)	5	31/10/2026
小學六年級 (12歲或以上學生) Primary 6 (students aged 12 or above)	4	31/10/2025
中學一年級 Form 1	3	31/10/2024
中學二年級 Form 2	2	31/10/2023
中學三年級 Form 3	1	31/10/2022
中學四年級 Form 4	3	31/10/2024
中學五年級 Form 5	2	31/10/2023
中學六年級或以上 Form 6 or above	1	31/10/2022 (其後須逐年申請延續 Validity to be renewed on a yearly basis)
特殊學校 Special School	按課程而定 Subject to the curriculum	就讀與上述中、小學學制相同年級課程者，「到期日」會與上述級別相同，但不會早於2024年10月31日(以較長年期者為準)。其他班級/課程的有效期至2024年10月31日。 For curriculum similar to the "Class" listed above, the validity granted will be the same as the associated class, but will not be earlier than 31 October 2024 (whichever validity is longer). For other classes / curricula, the expiry date is 31 October 2024.

THANK YOU!

謝謝！

Student Travel Scheme Online Application
學生乘車優惠計劃 – 網上申請

English Version
英文版本

Chinese Version
中文版本

Via MTR Mobile
透過 MTR Mobile